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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF COSMETOLOGY  
VIA VIDEOCONFERENCE**

TIME: 10:31 A.M.

Monday, September 20, 2021

State Board of Cosmetology  
September 20, 2021

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BOARD MEMBERS:

K. Kalonji Johnson, Commissioner, Bureau of  
Professional and Occupational Affairs  
Felicia Brown-Haywood, Vice Chair, Professional  
Member  
Tracy E. Bruno, Secretary, Professional  
Member - Absent  
Kristal L. Ferron, Consumer Protection Member  
Elisa Brown, Professional Member  
Stephen J. Szabo, Professional Member  
Nicole Weakland, Professional Member  
Deborah M. Craft, Professional Member - Absent

BUREAU PERSONNEL:

Alexandra "Sasha" Sacavage, Esquire, Board Counsel  
Garrett A. Rine, Esquire, Board Prosecution Liaison  
Kelly I. Diller, Board Administrator

ALSO PRESENT:

Joy Deemer, Mercer State Correctional Institute  
Brandee Baker, Cosmetology Instructor, Bucks County  
Technical High School

1 State Board of Cosmetology

2 September 20, 2021

3 \*\*\*

4 [Pursuant to Section 708(a)(5) of the Sunshine Act, at  
5 9:00 a.m. the Board entered into Executive Session  
6 with Alexandra "Sasha" Sacavage, Esquire, Board  
7 Counsel, for the purpose of conducting quasi-judicial  
8 deliberation and to receive legal advice regarding  
9 items on the agenda. The Board returned to open  
10 session at 10:30 a.m.]

11 \*\*\*

12 Meeting Instructions

13 [Kelly I. Diller, Board Administrator, provided  
14 instructions to be followed during the virtual  
15 meeting.]

16 She reminded everyone that the meeting was being  
17 recorded.]

18 \*\*\*

19 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,  
20 informed everyone that the Board met in Executive  
21 Session prior to the commencement of the meeting with  
22 Board counsel for the purpose of conducting quasi-  
23 judicial deliberations and to receive legal advice.]

24 She also reminded everyone that the meeting was  
25 being recorded, and those attending this meeting were

1 giving their consent to be recorded.

2 Ms. Sacavage stated, due to the lack of quorum,  
3 the Board will not be able to take formal action on  
4 certain agenda items but would discuss new and old  
5 business.]

6 \*\*\*

7 The regularly scheduled meeting of the State  
8 Board of Cosmetology was held on Monday, September 20,  
9 2021.

10 \*\*\*

11 Roll Call

12 [Roll call was taken by Ms. Diller.]

13 \*\*\*

14 Approval of Minutes

15 [The Board was unable to vote on the July 19, 2021  
16 minutes due to lack of quorum.]

17 \*\*\*

18 Report of Prosecutorial Division

19 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,  
20 noted the Board was not able to act on any  
21 prosecutorial division items due to lack of quorum.]

22 \*\*\*

23 Report of Board Counsel

24 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,  
25 noted the Board was not able to act on proposed

1 adjudications and orders, motions to enter default and  
2 deem facts admitted, citation appeals, or appeal of  
3 provisional denials due to lack of quorum.]

4 \*\*\*

5 Report of Commissioner - No Report

6 \*\*\*

7 Report of Board Chair - No Report

8 \*\*\*

9 Report of Board Administrator - No Report

10 \*\*\*

11 Items for Discussion

12 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,  
13 noted the Board was not able to discuss items 23 and  
14 24 or take formal action due to lack of quorum.]

15 \*\*\*

16 Applications

17 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,  
18 noted the Board was not able to take action on items  
19 25 through 28 due to lack of quorum.]

20 \*\*\*

21 Miscellaneous

22 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,  
23 noted the Board was not able to act on exam statistics  
24 due to lack of quorum.]

25 \*\*\*

1 Public Session

2 [Joy Deemer, Mercer State Correctional Institute,  
3 noted she was present on behalf of Keith Fields.

4 Ms. Sacavage informed Ms. Deemer that the Board  
5 would not be able to vote on that matter but hopes to  
6 address that matter at the next scheduled Board  
7 meeting on November 1.

8 Ms. Deemer clarified that Mr. Fields is already a  
9 licensed cosmetologist and trying to obtain his  
10 barber's license. She reported receiving legal mail  
11 pertaining to a cosmetology license and wanted to make  
12 sure the Board had the correct information.

13 Ms. Sacavage suggested Ms. Deemer send an email  
14 to the State Board of Cosmetology, which would be  
15 forwarded to the appropriate person.

16 Ms. Sacavage addressed a question asking whether  
17 there has been any consideration of extending the  
18 licensing waiver beyond September 30.

19 Ms. Sacavage stated there were discussions  
20 amongst the General Assembly regarding COVID waivers.  
21 She suggested contacting their local representative or  
22 state senator with their concern since the Board nor  
23 the Department of State has the authority to extend  
24 the waivers at this time. She further explained that  
25 the authority is in the hands of the members of the

1 general assembly or legislature. She commented that  
2 the legislature is currently working on bills to  
3 address COVID waiver issues.

4 Brandee Baker, Cosmetology Instructor, Bucks  
5 County Technical High School, requested clarification  
6 of the press release for the pilot program being valid  
7 through this school year for career and technical  
8 schools to ensure students have every opportunity to  
9 finish the hours.

10 Ms. Sacavage mentioned that the pilot program was  
11 on the agenda but suggested Ms. Baker write to the  
12 Board, where she would correspond with her via email.

13 Ms. Diller provided Ms. Baker with an email  
14 address, recommending she send it with attention to  
15 Board counsel, so staff members would know to forward  
16 it to Ms. Sacavage.

17 Ms. Baker asked Ms. Sacavage whether the  
18 information on the website is valid.

19 Ms. Sacavage could not provide an interpretation  
20 of the law or guidance on the website and again  
21 encouraged Ms. Baker to send an email so she could  
22 research the question and provide the best answer.

23 Ms. Baker questioned whether the pilot program  
24 would be up for discussion at the next Board meeting.

25 Ms. Sacavage informed Ms. Baker that it would be

1 on the agenda of the next Board meeting.

2 Ms. Baker asked whether the Board does not have a  
3 quorum because there are not enough Board members or  
4 whether there are not enough present.

5 Ms. Sacavage explained that there are not enough  
6 members present and several vacancies on the Board.

7 Ms. Baker asked Ms. Sacavage how someone would  
8 obtain a position on the Board.

9 Ms. Sacavage suggested anyone interested in  
10 serving on the Board contact the Governor's Office  
11 with a request to serve and a biography, and to also  
12 contact their state senator for a letter of support.

13 Ms. Sacavage addressed a question asking whether  
14 someone could be just an esthetician or whether they  
15 also need to be a cosmetologist.

16 Ms. Sacavage directed the individual to Board  
17 laws and regulations and to their website to learn  
18 more about the categories of licenses and permissible  
19 acts under those categories. She could not give an  
20 interpretation of permissible acts under any license  
21 category. She also suggested browsing prior Board  
22 decisions on their website.]

23 \*\*\*

24 Report of Commissioner

25 [K. Kalonji Johnson, Commissioner, Bureau of



1 Professional and Occupational Affairs, noted the  
2 regulatory suspensions expire September 30. He  
3 informed the Board of the return of in-person meetings  
4 beginning October 1, 2021, at Penn Center. He stated  
5 all Commonwealth of Pennsylvania employees are  
6 required to wear masks and observe the Centers for  
7 Disease Control and Prevention (CDC) guidelines.

8 Commissioner Johnson encouraged public members to  
9 arrive on time to the meetings because seating would  
10 be limited. He mentioned the utilization of a special  
11 breakout room connected via closed circuit television  
12 in an additional board room for any overflow in the  
13 original room.

14 Commissioner Johnson reminded Board members  
15 physical travel is allowable. He continued to  
16 encourage Board members to exercise the virtual option  
17 where available as a matter of public safety. He  
18 advised Board members to take advantage of the new  
19 system when creating a request for physical travel and  
20 to make arrangements early due to procuring travel  
21 arrangements and the recent amendments to the Sunshine  
22 Act.

23 Commissioner Johnson noted the Sunshine Act  
24 requires every item of Board interest and formal Board  
25 action to be on the agenda, even travel requests if

1 they are to be voted on formally.]

2 \*\*\*

3 Adjournment

4 VICE CHAIR BROWN-HAYWOOD:

5 We will adjourn today's meeting for the  
6 State Board of Cosmetology, wishing you  
7 all have a great rest of your day.

8 \*\*\*

9 [There being no further business, the State Board of  
10 Cosmetology Meeting adjourned at 10:51 a.m.]

11 \*\*\*

12

13 CERTIFICATE

14

15 I hereby certify that the foregoing summary  
16 minutes of the State Board of Cosmetology meeting, was  
17 reduced to writing by me or under my supervision, and  
18 that the minutes accurately summarize the substance of  
19 the State Board of Cosmetology meeting.

20

21

  
Kelly Gallick,

22

23

Minute Clerk

24

Sargent's Court Reporting

25

Service, Inc.

26

STATE BOARD OF COSMETOLOGY  
REFERENCE INDEX

September 20, 2021

TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:31	Official Call to Order
10:32	Roll Call
10:35	Public Session
10:45	Report of Commissioner
10:51	Adjournment

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