

STATE BOARD OF CERTIFIED REAL ESTATE APPRAISERS

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STATE-CERTIFIED REAL ESTATE APPRAISER RECIPROCAL APPLICATION

COMPLETE THIS APPLICATION IF YOU ARE CERTIFIED IN A STATE THAT MEETS OR EXCEEDS THE CERTIFICATION STANDARDS ESTABLISHED IN PENNSYLVANIA. IF NOT, YOU MUST COMPLETE THE APPLICATION FOR CERTIFICATION AS REAL ESTATE APPRAISER.

FEES: MUST BE SEPARATE – APPLICATION WILL BE RETURNED IF COMBINED

APPLICATION - \$40.00 NON-REFUNDABLE APPLICATION FEE. CHECK OR MONEY ORDER MADE PAYABLE TO THE "COMMONWEALTH OF PENNSYLVANIA." \$20.00 CHARGE FOR ALL CHECKS RETURNED "NOT PAID" REGARDLESS OF THE REASON FOR NON-PAYMENT. IF A PENDING APPLICATION IS OLDER THAN ONE YEAR FROM THE DATE SUBMITTED AND THE APPLICANT WISHES TO CONTINUE THE APPLICATION PROCESS, THE BOARD SHALL REQUIRE THE APPLICANT TO SUBMIT A NEW APPLICATION INCLUDING THE REQUIRED FEE. IN ORDER TO COMPLETE THE APPLICATION PROCESS, MANY OF THE SUPPORTING DOCUMENTS ASSOCIATED WITH THE APPLICATION CANNOT BE MORE THAN SIX MONTHS FROM THE DATE OF ISSUANCE.

CERTIFICATION – REFER TO THE INITIAL CERTIFICATION FEE SCHEDULE INCLUDED AS PAGE 4

SECTION 1: APPLICANT INFORMATION

PLEASE PRINT OR TYPE

LAST NAME			
FIRST NAME			MIDDLE NAME
MAIDEN NAME (IF APPLICABLE)			
MAILING ADDRESS	STREET		
	CITY		
	STATE	ZIP	
PERSONAL INFORMATION	DATE OF BIRTH:	SOCIAL SECURITY NUMBER:	
EMAIL ADDRESS:			
CONTACT NUMBER (BETWEEN 9 AM – 5 PM)	FAX:		
	TELEPHONE:		
LIST EACH STATE/JURISDICTION WHERE YOU ARE CURRENTLY CERTIFIED			
INITIAL STATE OF CERTIFICATION			
TYPE OF CERTIFICATION CHECK ONE	RESIDENTIAL _____	APPRAISAL OF RESIDENTIAL REAL PROPERTY (1 TO 4 UNITS) WITHOUT LIMITATION. REQUIREMENTS BASED ON APPRAISER QUALIFICATIONS BOARD CRITERIA AT TIME OF INITIAL CERTIFICATION.	
	GENERAL _____	APPRAISAL OF RESIDENTIAL & NON-RESIDENTIAL REAL PROPERTY WITHOUT LIMITATION. REQUIREMENTS BASED ON APPRAISER QUALIFICATIONS BOARD CRITERIA AT TIME OF INITIAL CERTIFICATION.	

SECTION 2: CRIMINAL AND DISCIPLINARY INFORMATION

IF ANY OF THE ANSWERS ARE "YES" ATTACH A FULL EXPLANATION AND SUBMIT A CERTIFIED COPY OF ALL RELEVANT COURT AND/OR LEGAL DOCUMENTS. *NOTE: ANSWERING "YES" TO ANY OF THE FOLLOWING QUESTIONS WILL NOT RESULT IN THE AUTOMATIC DENIAL OF YOUR APPLICATION.*

ANSWER THE FOLLOWING		YES	NO
1.	DO YOU HOLD, OR HAVE YOU EVER HELD, A LICENSE, CERTIFICATE, PERMIT, REGISTRATION OR OTHER AUTHORIZATION TO PRACTICE A PROFESSION OR OCCUPATION IN ANY STATE OR JURISDICTION?		
2.	IF YOU ANSWERED YES TO THE ABOVE QUESTION, PLEASE PROVIDE THE PROFESSION AND STATE OR JURISDICTION. PLEASE DO NOT ABBREVIATE THE PROFESSION.		
3.	HAVE YOU HAD DISCIPLINARY ACTION TAKEN AGAINST A PROFESSIONAL OR OCCUPATIONAL LICENSE, CERTIFICATE, PERMIT, REGISTRATION OR OTHER AUTHORIZATION TO PRACTICE A PROFESSION OR OCCUPATION ISSUED TO YOU IN ANY STATE OR JURISDICTION OR HAVE YOU AGREED TO VOLUNTARY SURRENDER IN LIEU OF DISCIPLINE?		
4.	DO YOU CURRENTLY HAVE ANY DISCIPLINARY CHARGES PENDING AGAINST YOUR PROFESSIONAL OR OCCUPATIONAL LICENSE, CERTIFICATE, PERMIT OR REGISTRATION IN ANY STATE OR JURISDICTION?		
5.	HAVE YOU WITHDRAWN AN APPLICATION FOR A PROFESSIONAL OR OCCUPATIONAL LICENSE, CERTIFICATE, PERMIT OR REGISTRATION, HAD AN APPLICATION DENIED OR REFUSED, OR FOR DISCIPLINARY REASONS AGREED NOT TO APPLY OR REAPPLY FOR A PROFESSIONAL OR OCCUPATIONAL LICENSE, CERTIFICATE, PERMIT OR REGISTRATION IN ANY STATE OR JURISDICTION?		
6.	HAVE YOU BEEN CONVICTED (FOUND GUILTY, PLED GUILTY OR PLED NOLO CONTENDERE), RECEIVED PROBATION WITHOUT VERDICT OR ACCELERATED REHABILITATIVE DISPOSITION (ARD), AS TO ANY CRIMINAL CHARGES, FELONY OR MISDEMEANOR, INCLUDING ANY DRUG LAW VIOLATIONS? NOTE: YOU ARE NOT REQUIRED TO DISCLOSE ANY ARD OR OTHER CRIMINAL MATTER THAT HAS BEEN EXPUNGED BY ORDER OF A COURT.		
7.	DO YOU CURRENTLY HAVE ANY CRIMINAL CHARGES PENDING AND UNRESOLVED IN ANY STATE OR JURISDICTION?		
8.	HAVE YOU BEEN FOUND BY A CIVIL COURT OF COMPETENT JURISDICTION TO HAVE PERFORMED A FRAUDULENT APPRAISAL?		

SECTION 3: CERTIFICATION STATEMENT

BY SIGNING BELOW, I VERIFY THAT THIS APPLICATION IS IN THE ORIGINAL FORMAT AS SUPPLIED BY THE DEPARTMENT OF STATE AND HAS NOT BEEN ALTERED OR OTHERWISE MODIFIED IN ANY WAY. I AM AWARE OF THE CRIMINAL PENALTIES FOR TAMPERING WITH PUBLIC RECORDS OR INFORMATION PURSUANT TO 18 Pa. C.S. § 49.11.

ADDITIONALLY, I VERIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF. I UNDERSTAND THAT FALSE STATEMENTS ARE MADE SUBJECT TO THE PENALTIES OF 18 Pa. C.S. § 4904 (RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES) AND MAY RESULT IN THE SUSPENSION, REVOCATION OR DENIAL OF MY LICENSE, CERTIFICATE, PERMIT OR REGISTRATION.

IN ORDER TO COMPLY WITH FEDERAL LAW, THE STATE BOARD OF CERTIFIED REAL ESTATE APPRAISERS IS OBLIGATED TO INFORM EACH APPLICANT OR LICENSEE FROM WHOM IT REQUESTS A SOCIAL SECURITY NUMBER THAT DISCLOSING SUCH NUMBER IS MANDATORY IN ORDER FOR THIS BOARD TO COMPLY WITH THE REQUIREMENTS OF THE FEDERAL SOCIAL SECURITY ACT PERTAINING TO CHILD SUPPORT ENFORCEMENT, AS IMPLEMENTED IN THE COMMONWEALTH OF PENNSYLVANIA AT 23 PA. C.S. §4304.1(A). IN ORDER TO ENFORCE DOMESTIC SUPPORT ORDERS, AT THE REQUEST OF THE COMMONWEALTH'S DEPARTMENT OF HUMAN SERVICES (DHS), THE LICENSING BOARDS MUST PROVIDE TO DHS INFORMATION PRESCRIBED BY DHS ABOUT THE LICENSEE, INCLUDING THE SOCIAL SECURITY NUMBER.

Signature

Date

INITIAL CERTIFICATION FEE SCHEDULE & CONTINUING EDUCATION INFORMATION

ALL FEES AND CONTINUING EDUCATION HOURS LISTED ARE SUBJECT TO CHANGE

IF INITIAL DATE OF CERTIFICATION IS BETWEEN	FEES	
<p>7/1/2016 TO 12/30/2016</p>	<p>45.00 40.00 85.00</p>	<p>Initial Certification Fee (2nd Half of Biennium) National Registry Fee to Appraisal Subcommittee (1 Year) TOTAL</p> <ul style="list-style-type: none"> • CERTIFICATE WILL EXPIRE <u>6/30/2017</u>. • 28 HOURS OF CONTINUING EDUCATION MUST BE EARNED DURING THE BIENNIAL PERIOD BEGINNING 7/1/2015 AND ENDING 6/30/2017, WHICH MUST INCLUDE THE 7-HOUR NATIONAL USPAP COURSE AND 2 HOURS OF PENNSYLVANIA LAW AND RULES AND REGULATIONS.
<p>1/1/2017 TO 3/30/17</p>	<p>45.00 40.00 85.00</p>	<p>Initial Certification Fee (2nd Half of Biennium) National Registry Fee to Appraisal Subcommittee (1 Year) TOTAL</p> <ul style="list-style-type: none"> • CERTIFICATE WILL EXPIRE <u>6/30/2017</u> • CONTINUING EDUCATION IS WAIVED FOR 2017 RENEWAL PERIOD • 28 HOURS OF CONTINUING EDUCATION MUST BE EARNED FOR THE 2019 RENEWAL PERIOD BEGINNING 7/1/2017 AND ENDING 6/30/2019, WHICH MUST INCLUDE THE 7-HOUR NATIONAL USPAP COURSE AND 2 HOURS OF PENNSYLVANIA LAW AND RULES AND REGULATIONS.
<p>4/1/2017 TO 6/30/2017</p>	<p>90.00 120.00 210.00</p>	<p>Initial Certification Fee (1st Half of Biennium) National Registry Fee to Appraisal Subcommittee (3 Years) TOTAL</p> <ul style="list-style-type: none"> • CERTIFICATE WILL EXPIRE <u>6/30/2019</u> • 28 HOURS OF CONTINUING EDUCATION MUST BE EARNED DURING THE BIENNIAL PERIOD BEGINNING 7/1/2017 AND ENDING 6/30/2019, WHICH MUST INCLUDE THE 7-HOUR NATIONAL USPAP COURSE AND 2 HOURS OF PENNSYLVANIA LAW AND RULES AND REGULATIONS.
<p>7/1/2017 TO 6/30/2018</p>	<p>90.00 80.00 170.00</p>	<p>Initial Certification Fee (1ST Half of Biennium) National Registry Fee to Appraisal Subcommittee (2 Years) TOTAL</p> <ul style="list-style-type: none"> • CERTIFICATE WILL EXPIRE <u>6/30/2019</u> • 28 HOURS OF CONTINUING EDUCATION MUST BE EARNED DURING THE BIENNIAL PERIOD BEGINNING 7/1/2017 AND ENDING 6/30/2019, WHICH MUST INCLUDE THE 7-HOUR NATIONAL USPAP COURSE AND 2 HOURS OF PENNSYLVANIA LAW AND RULES AND REGULATIONS.

APPLICATION FOR CERTIFICATION AS REAL ESTATE APPRAISER

Upon being granted certification in Pennsylvania you will have to meet the continuing education requirements as set forth by the Pennsylvania law (section 10) and the Board's regulations (§§36.41, 36.42, 36.43, 36.44). Copies of the law and the rules and regulations can be obtained on the Board's website at www.dos.pa.gov/real. You will be required to obtain 28 hours of continuing education within each biennium (July 1, odd-year to June 30, odd-year) which includes at least 7 hours on the Uniform Standards of Professional Appraisal Practice and at least 2 hours on the Act, the Rules and Regulations. The **only exception** is the Certified General or Residential Appraiser whose **initial** date of certification falls between January 1 and June 30 of a renewal year. All other Certified General or Residential Appraisers who obtain certification in Pennsylvania **must** obtain 28 hours of continuing education between the initial date of certification and the expiration date of their certificate.

Out of state courses **may** be accepted by the Pennsylvania State Board of Certified Real Estate Appraisers. It is the certified appraiser's responsibility to provide proof to the Pennsylvania State Board of Certified Real Estate Appraisers that the course is approved and accepted by the "home" state for continuing education credit.

If you have any questions contact the Pennsylvania State Board of Certified Real Estate Appraisers for clarification. Remember you must now abide by the dates and criteria established by the Pennsylvania State Board of Certified Real Estate Appraisers to renew your Pennsylvania certificate.