

STATE BOARD OF BARBER EXAMINERS

Telephone: 717-783-3402
Fax: 717-705-5540
E-mail: ra-barber@state.pa.us
Website: www.dos.state.pa.us/barber

Mailing Address:
State Board of Barber Examiners
PO Box 2649
Harrisburg, PA 17105-2649

Courier Address:
State Board of Barber Examiners
2601 North Third Street
Harrisburg, PA 17110

LICENSURE BY RECIPROCITY APPLICATION

Instructions and Requirements

PLEASE NOTE: this application is active for six months from the date of receipt in the Board office. If the application has not been successfully processed by that time, it will be necessary to re-apply with a new fee.

To obtain a license by reciprocity, you must submit this application and all required documents. Send this application and all required attachments to the address at the top of this page.

PLEASE ALLOW AT LEAST FOUR WEEKS FOR PROCESSING.

QUALIFICATIONS

To qualify for licensure by reciprocity (without examination), you must have a current (not expired and not inactive) license in one of the following states: **CALIFORNIA, DELAWARE, IDAHO, KANSAS, MAINE, MISSISSIPPI, MONTANA, NEW MEXICO, NEW YORK, SOUTH CAROLINA, SOUTH DAKOTA and VIRGINIA.**

If you are licensed in one of the above states but do not hold a current (not expired and not inactive) license, you do not qualify for licensure by reciprocity. DO NOT SUBMIT THIS APPLICATION. Contact PearsonVue for an examination application at 1-866-474-1148 or www.pearsonvue.com to obtain an application to take the barber licensing examination as a new Pennsylvania candidate. You must complete the entire examination (theory and practical) to obtain a Pennsylvania license.

If you hold a current (not expired and not inactive) license in a state other than those listed above, you do not qualify for a license by reciprocity. DO NOT SUBMIT THIS APPLICATION. Contact PearsonVUE for an examination application at 1-866-474-1148 or www.pearsonvue.com to obtain an application to take the endorsement barber licensing examination. This examination consists of 25 theory questions on Pennsylvania law and rules and regulations.

REQUIRED ATTACHMENTS

1. **FEE:** Include a check or money order, payable to "Commonwealth of PA" in the amount of \$55.00. DO NOT SEND CASH.

The required fee is a processing fee and is non-refundable. This fee is required regardless of the issuance of a license. Therefore, it is very important that you read the instructions carefully to make sure you qualify for licensure by reciprocity before sending your application and fee.

Note: A processing fee of \$20.00 will be charged for any check or money order returned unpaid by your bank, regardless of the reason for non-payment.

2. **CERTIFICATION OF LICENSURE:** A certification of your license must be sent to this office directly from the state licensing agency where you now have a current license. The state seal must be affixed and the certification must be currently dated (within 30 days of the receipt of your application). Certifications will not be maintained in the board office beyond the allowable 30 days. Certifications received from any other source other than the state licensing agency will not be accepted. The certification from your state's licensing authority is the only acceptable proof of licensure document - - your license, a copy of your license or any other document will not be accepted.

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Please print or type all information

APPLICANT INFORMATION

NAME: Last _____ First _____ M _____

ADDRESS: Street _____

City _____ State _____ Zip _____

EMAIL: _____ @ _____

TELEPHONE NUMBER
(where you can be reached during daytime hours)

□□□□-□□□□-□□□□

SOCIAL SECURITY NUMBER:

□□□□-□□□□-□□□□

DATE OF BIRTH:

□□□□-□□□□-□□□□

HAVE YOU EVER BEEN ISSUED A PENNSYLVANIA BARBER LICENSE? YES NO
(If YES, you do not qualify for licensure by reciprocity. You must reactivate your existing barber license. Contact the Board office at 717-783-3402 for information on reactivating your license)

DO YOU HOLD A CURRENT LICENSE IN A STATE WITH WHICH PENNSYLVANIA HAS AN AGREEMENT OF RECIPROCITY? YES NO

Refer to listing under Instruction Page "Qualifications".
If no, do not complete this application. You do not qualify for licensure by reciprocity.

IDENTIFY THE STATE WHERE YOU HOLD A CURRENT LICENSE:

APPLICANT'S OATH

By signing below, I verify that this application is in the original format as supplied by the Department of State and has not been altered or otherwise modified in any way. I am aware of the criminal penalties for tampering with public records or information pursuant to 18 Pa. C.S. §4911.

Additionally, I verify that the statements in this application are true and correct to the best of my knowledge, information and belief. I understand that false statements are made subject to the penalties of 18 Pa. C.S. §4904 (relating to unsworn falsification to authorities) and may result in the suspension, revocation or denial of my license, certificate, permit or registration.

Signature of Applicant

Date

SOCIAL SECURITY ACT CERTIFICATION

In order to comply with federal law, the State Board of Barber Examiners is obligated to inform each applicant or licensee from whom it requests a social security number that disclosing such number is mandatory in order for this Board to comply with the requirements of the federal Social Security Act pertaining to Child Support Enforcement, as implemented in the Commonwealth of Pennsylvania at 23 Pa. C.S. §4304.1(a). In order to enforce domestic support orders, at the request of the Commonwealth's Department of Human Services (DHS), the licensing boards must provide to DHS information prescribed by DHS about the licensee, including the social security number.

LEGAL QUESTIONS

You must answer all questions below. Your application will not be processed without answers to these questions.

1. Do you hold, or have you ever held, a license, certificate, permit, registration or other authorization to practice a profession or occupation in any state of jurisdiction?

Yes No

If you answered yes to the above question, please provide the profession and state or jurisdiction.

Profession: _____ State: _____

2. Have you had disciplinary action taken against a professional or occupational license, certificate, permit, registration or other authorization to practice a profession or occupation issued to you in any state or jurisdiction or have you agreed to voluntarily surrender in lieu of discipline?

Yes No

3. Do you currently have any disciplinary charges pending against your professional or occupational license, certificate, permit or registration in any state or jurisdiction?

Yes No

4. Have you withdrawn an application for a professional or occupational license, certificate, permit or registration, had an application denied or refused, or for disciplinary reasons agreed not to apply or reapply for a professional or occupational license, certificate, permit or registration in any state?

Yes No

5. Have you been convicted (found guilty, pled guilty or pled nolo contendere) received probation without verdict or accelerated rehabilitative disposition (ARD), as to any criminal charges, felony or misdemeanor, including any drug law violations? Note: You are not required to disclose any ARD or other criminal matter that has been expunged by order of a court.

Yes No

6. Do you currently have any criminal charges pending and unresolved in any state or jurisdiction?

Yes No

If you answered "yes" to any of these questions, provide complete details as well as certified copies of relevant documents.

Signature of Applicant

Date