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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF SOCIAL WORKERS,
MARRIAGE AND FAMILY THERAPISTS,
AND PROFESSIONAL COUNSELORS**

TIME: 9:32 A.M.

PENNSYLVANIA DEPARTMENT OF STATE
Board Room C
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

September 24, 2019

1 State Board of Social Workers,
2 Marriage and Family Therapists,
3 and Professional Counselors
4 September 24, 2019

5
6
7 BOARD MEMBERS:

8
9 Renee J. Cardone, MSW, LCSW, Chair
10 Joy E. Corby, Ph.D., LMFT, Vice Chair
11 K. Kalonji Johnson, Acting Commissioner, Bureau of
12 Professional and Occupational Affairs
13 Jeanne Elberfeld, M.D., LSW - Absent
14 Christian Jordal, Ph.D., LMFT
15 Amy K. Keisling, LCSW - Absent
16 Kurt L. Kraus, Ed.D., NCC, ACS, LPC
17 Linda A. Martin, LCSW, RN
18 Marilyn L. Painter, Public Member
19 Michelle Santiago, Psy.D., LPC
20

21
22 BUREAU PERSONNEL:

23
24 Dana M. Wucinski, Esquire, Board Counsel/Regulatory
25 Board Counsel
26 Heather J. McCarthy, Esquire, Board Prosecution
27 Liaison
28 Tara Wikhian, Esquire, Board Prosecutor
29 T'rese Evancho, Esquire, Board Prosecutor
30 Steven Mimm, Esquire, Board Prosecutor
31 Amanda Wojciechowski, Esquire, Board Prosecutor
32 Andrea Costello, Esquire, Board Prosecutor
33 Sandra E. Matter, Board Administrator
34
35 Raudel Franco, Legal Intern
36 Tara Foley, Certified Legal Intern
37
38 Andrew LaFratte, MPA, Department of State
39 Marc Farrell, Deputy Policy Director, Pennsylvania
40 Department of State
41

42
43 ALSO PRESENT:

44
45 Allan M. Tepper, J.D., Psy.D., Esquire
46 Melissa Bonilla
47 Charles Hartwell, Esquire, Dethlefs-Pykosh Law Group
48
49
50

1 ***

2 State Board of Social Workers,
3 Marriage and Family Therapists
4 and Professional Counselors

5 September 24, 2019

6 ***

7 The regularly scheduled meeting of the State
8 Board of Social Workers, Marriage and Family
9 Therapists, and Professional Counselors was held on
10 Tuesday, September 24, 2019. Renee J. Cardone, MSW,
11 LCSW, Chair, called the meeting to order at 9:32 a.m.

12 K. Kalonji Johnson, Acting Commissioner of Bureau
13 of Professional and Occupational Affairs, was not
14 present at the commencement of the meeting.

15 ***

16 [Chair Cardone requested that Board and audience
17 members introduce themselves for the record.]

18 ***

19 Approval of minutes of the July 9, 2019 meeting

20 CHAIR CARDONE:

21 Are there any additions or corrections
22 to the Minutes?

23 [The Board discussed corrections to the minutes.]

24 ***

25 [K. Kalonji Johnson, Acting Commissioner of Bureau of

1 Professional and Occupational Affairs, entered the
2 meeting at 9:35 a.m.]

3 ***

4 CHAIR CARDONE:

5 Any other additions or corrections? Can
6 I have a motion to approve the Minutes
7 with changes?

8 DR. CORBY:

9 So moved.

10 CHAIR CARDONE:

11 Second?

12 DR. KRAUS:

13 Second, Kraus.

14 CHAIR CARDONE:

15 All those in favor? All those opposed?

16 [The motion carried unanimously.]

17 ***

18 Report of Prosecutorial Division

19 [Heather J. McCarthy, Esquire, Board Prosecution
20 Liaison, presented a Consent Agreement for File No.
21 19-69-010098.]

22 ***

23 [Heather J. McCarthy, Esquire, Board Prosecution
24 Liaison, on behalf of Alissa Harrison, Esquire, Board
25 Prosecutor, presented a Consent Agreement for File No.

1 17-69-012323. Alan Tepper, Esquire, Counsel for the
2 Respondent, was also present and participated in the
3 discussion.]

4 ***

5 [Tara Wikhian, Esquire, Board Prosecutor, presented a
6 Consent Agreement for Case No. 16-69-09144.]

7 ***

8 [T'rese Evancho, Esquire, Board Prosecutor, and Steven
9 Mimm, Esquire, Board Prosecutor, presented a Consent
10 Agreement for Case No. 13-69-05231.]

11 ***

12 Report of Board Counsel

13 [Dana Wucinski, Esquire, Board Counsel, noted items
14 for discussion during Executive Session. She noted a
15 hearing scheduled for 11:00 a.m.]

16 ***

17 Miscellaneous

18 Recusal Guidelines

19 [Dana Wucinski, Esquire, Board Counsel, referred to
20 Recusal Guidelines for further discussion.]

21 ***

22 Sherry Lynn Colson vs. State Board of Social Workers,
23 Marriage and Family Therapists and Professional
24 Counselors - N.298C.D. - Affirmed.

25 [Dana Wucinski, Esquire, Board Counsel, noted the

1 affirmation of the above case was a win for the Board
2 and further discussed the matter.]

3

4 Legislation

5 House Bill 1172 - Act 41

6 [Dana Wucinski, Esquire, Board Counsel, stated Act 41
7 was passed on July 1, 2019. She referred to Act 41 as
8 an alternative path to licensure by endorsement for
9 people licensed in good standing in another state.
10 The Board shall issue a license if the licensee, one,
11 holds a current license in another state whose
12 licensure requirements are substantially equivalent to
13 Pennsylvania; two, demonstrates competency in the
14 profession through methods determined by the Board;
15 three, has not committed any act that constitutes
16 grounds for refusals, unless the Board would determine
17 otherwise; and, four, has good standing in the other
18 jurisdiction.

19 Ms. Wucinski suggested that a committee be formed
20 and recommended that at least one person from each
21 licensure profession serve on the committee. This
22 committee would review the Act 41 applications. If
23 the committee is unsure or thinks the denial of an Act
24 41 application is appropriate, the matter would be
25 placed on the next Board agenda for discussion and

1 review by the full Board. There was further
2 discussion regarding the matter, including
3 clarification of the responsibilities of the
4 committee. Board members discussed Act 41 guidelines
5 for substantial equivalence. Further, the Board
6 discussed competency and provisional licenses.

7 Acting Commissioner Johnson noted that all
8 applicants, including out of state, would have the
9 burden of proof to prove that their training and
10 education is substantially equivalent to the
11 Commonwealth's standards. He further noted that the
12 application would encapsulate all the requirements
13 under that applicant's state and administratively the
14 license would not be issued until proof is provided
15 that the applicant completed the child abuse course.]

16 CHAIR CARDONE:

17 We need nominations for Dr. Kraus, Dr.
18 Corby and Ms. Martin to be on the
19 Committee to Review Applications.

20 DR. JORDAL:

21 So moved.

22 MS. PAINTER:

23 Second.

24 CHAIR CARDONE:

25 All those in favor? All those opposed?

1 [The motion carried unanimously.]

2 ***

3 [Ms. Wucinski will add the Act 41 language to the
4 General Revisions for further discussion at the next
5 meeting.]

6 ***

7 Review of Applications

8 [It was noted that after an application was reviewed.
9 The application would be sent to Ms. Matter for
10 processing and denials would be reviewed by the
11 Board.]

12 ***

13 [Kurt L. Kraus, LPC, exited the meeting at 10:53 a.m.]

14 ***

15 Report of Board Chairperson

16 [Renee J. Cardone, MSW, LCSW, Chair, referred to
17 regulations and matters being reviewed by Ms.
18 Montgomery to be addressed. Ms. Wucinski explained
19 that regulations are now the responsibility of Board
20 Counsel and Jacqueline Wolfgang, new Regulatory
21 Counsel. Ms. Cardone noted the need to change
22 substantial wording. Ms. Montgomery was to work on
23 those changes and bring it back to the Board for its
24 review and approval. She noted it would be helpful to
25 have access to the revisions before next month's

1 agenda as it would require close review. There was
2 further discussion regarding the matter. Ms. Wucinski
3 will provide the information to all the Board members
4 beforehand.

5 Ms. Cardone discussed members having problems
6 opening items on the agenda. She contacted IT twice
7 and has not received a response regarding the matter.]

8

9 [Kurt L. Kraus, LPC, re-entered the meeting at 10:56
10 a.m.]

11

12 [Acting Commissioner Johnson offered to contact IT
13 regarding the matter and suggested that the Board
14 members continue to be in touch with IT regarding any
15 problems.]

16

17 [The Board recessed from 11:03 a.m. until 11:12 a.m.]

18

19 [K. Kalonji Johnson, Acting Commissioner of Bureau of
20 Professional and Occupational Affairs, exited the
21 meeting during the recess.]

22

23 [A Formal Hearing was held from 11:12 a.m. until
24 11:53 a.m. in the matter of the Application for a
25 License by Examination to Practice Social Work and to

1 take the ASWB Master's Examination of Melissa Bonilla,
2 Case No. 19-69-009607.]

3 ***
4 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
5 11:53 p.m. the Board entered into Executive Session
6 with Dana M. Wucinski, Esquire, Board Counsel, for the
7 purpose of conducting quasi-judicial deliberations on
8 a number of matters that are currently pending before
9 the Board and to receive the advice of Counsel. The
10 Board returned to open session at 2:51 p.m.]

11 ***
12 [Dr. Kurt L. Kraus, LPC, exited the meeting at 2:51
13 p.m.]

14 ***

15 MOTIONS

16 MS. WUCINSKI:

17 Having returned from Executive Session,
18 I believe the Board will entertain a
19 motion to adopt the Consent Agreement at
20 File No. 17-69-012323.

21 DR. CORBY:

22 So moved.

23 MS. MARTIN:

24 Second.

25 CHAIR CARDONE:

1 All those in favor? All those opposed?

2 Any abstentions?

3 [The motion carried. Dr. Santiago and Dr. Jordal
4 opposed the motion. The name of that case being
5 Danielle Nicole Lew, LCSW.]

6 ***

7 MS. WUCINSKI:

8 Having returned from Executive Session,
9 I believe the Board will entertain a
10 motion to adopt the VRP Consent
11 Agreement at File No. 19-69-010098.

12 DR. JORDAL:

13 So moved.

14 DR. SANTIAGO:

15 Second.

16 CHAIR CARDONE:

17 All those in favor? All those opposed?

18 Any abstentions?

19 [The motion carried unanimously.]

20 ***

21 MS. WUCINSKI:

22 I believe the Board will entertain a
23 motion to adopt the Consent Agreement at
24 File No. 16-69-09144.

25 DR. CORBY:

1 So moved.

2 DR. JORDAL:

3 Second.

4 CHAIR CARDONE:

5 All those in favor? All those opposed?
6 Abstentions?

7 [The motion carried. Chair Cardone abstained from
8 voting on the motion. The name of that case being
9 Norman R. Danzik, LCSW.]

10 ***

11 MS. WUCINSKI:

12 I believe the Board will entertain a
13 motion to adopt the Consent Agreement at
14 File No. 13-69-05231.

15 DR. CORBY:

16 So moved.

17 DR. JORDAL:

18 Second.

19 CHAIR CARDONE:

20 All those in favor? All those opposed?
21 Abstentions?

22 [The motion carried. Ms. Martin opposed the motion.
23 The name of that case being Ellis D. Berkowitz, LCSW.]

24 ***

25 MS. WUCINSKI:

1 I believe the Board would entertain a
2 motion to adopt as final the Proposed
3 Adjudication and Order in the case of
4 Shatoya Howard, LSW, Case No. 19-69-
5 000705.

6 DR. JORDAL:

7 So moved.

8 DR. CORBY:

9 Second.

10 CHAIR CARDONE:

11 All those in favor? All those opposed?
12 Abstentions?

13 [The motion carried. Dr. Kraus and Ms. Painter
14 recused from deliberations and voting on the motion.]

15 ***

16 MS. WUCINSKI:

17 I believe the Board would entertain a
18 motion to direct Board Counsel to draft
19 a Final Adjudication and Order in the
20 case of Jill L. Zikmund, LPC, Case No.
21 15-69-09391.

22 DR. JORDAL:

23 So moved.

24 DR. CORBY:

25 Second.

1 CHAIR CARDONE:

2 All those in favor? All those opposed?
3 Abstentions?

4 [The motion carried. Dr. Santiago opposed the
5 motion.]

6 ***

7 MS. WUCINSKI:

8 I believe the Board would entertain a
9 motion to direct Board Counsel to draft
10 a Final Adjudication and Order in the
11 case of Camille Whitsett, Case No. 19-
12 69-007005.

13 DR. CORBY:

14 So moved.

15 DR. JORDAL:

16 Second.

17 CHAIR CARDONE:

18 All those in favor? All those opposed?
19 Abstentions?

20 [The motion carried unanimously.]

21 ***

22 MS. WUCINSKI:

23 I believe the Board will entertain a
24 motion to deny the Commonwealth Petition
25 for Reconsideration in the matter of

1 Jacqueline George, LCSW, Case No. 13-69-
2 06890.

3 DR. JORDAL:

4 So moved.

5 DR. CORBY:

6 Second.

7 CHAIR CARDONE:

8 All those in favor? All those opposed?
9 Abstentions?

10 [The motion carried unanimously.]

11 ***

12 MS. WUCINSKI:

13 I believe the Board will entertain a
14 motion to approve the Application for a
15 License by Examination to Practice
16 Professional Counseling of Alexandra O.
17 Kapnek.

18 DR. CORBY:

19 Motion.

20 MS. SANTIAGO:

21 Second.

22 CHAIR CARDONE:

23 All those in favor? All those opposed?
24 Abstentions?

25 [The motion carried unanimously.]

1 ***

2 MS. WUCINSKI:

3 I believe the Board would entertain a
4 motion to grant the Motion to Enter
5 Default and Deem Facts Admitted in the
6 case of Barak J. Rush, LPC, Case No. 19-
7 69-005473, and to direct Board Counsel
8 to draft an Adjudication and Order
9 consistent with discussions in Executive
10 Session.

11 DR. JORDAL:

12 So moved.

13 DR. CORBY:

14 Second.

15 CHAIR CARDONE:

16 All those in favor? All those opposed?
17 Abstentions?

18 [The motion carried. Dr. Kraus recused from
19 deliberations and voting on the motion.]

20 ***

21 MS. WUCINSKI:

22 I believe the Board would entertain a
23 motion to adopt as final the draft
24 Adjudication and Order in the case of
25 Christina Staggers, LPC, Case No. 17-69-

1 011705.

2 DR. CORBY:

3 So moved.

4 DR. JORDAL:

5 Second.

6 CHAIR CARDONE:

7 All those in favor? All those opposed?

8 Abstentions?

9 [The motion carried. Ms. Painter abstained from
10 voting on the motion.]

11 ***

12 MS. WUCINSKI:

13 I believe the Board would entertain a
14 motion to grant the Application for a
15 License by Endorsement Without
16 Examination to Practice Professional
17 Counseling of Eric DiIllo under Act 41.

18 MS. MARTIN:

19 So moved.

20 DR. CORBY:

21 Second.

22 CHAIR CARDONE:

23 All those in favor? All those opposed?

24 Abstentions?

25 [The motion carried. Dr. Santiago opposed the

1 motion.]

2

3 MS. WUCINSKI:

4

I believe the Board would entertain a

5

motion to approve the education of Jill

6

Ott.

7

DR. CORBY:

8

Motion.

9

DR. SANTIAGO:

10

Second.

11

CHAIR CARDONE:

12

All those in favor? All those opposed?

13

Abstentions?

14

[The motion carried unanimously.]

15

16

MS. WUCINSKI:

17

I believe the Board would entertain a

18

motion to approve the education of

19

Kristen Watkins.

20

DR. CORBY:

21

So moved.

22

MS. MARTIN:

23

Second.

24

CHAIR CARDONE:

25

All those in favor? All those opposed?

1 Abstentions?

2 [The motion carried. Dr. Santiago opposed the
3 motion.]

4 ***

5 MS. WUCINSKI:

6 I believe the Board would entertain a
7 motion to approve the education and
8 supervised clinical experience but to
9 provisionally deny the request to waive
10 the examination for Erin Johnson Saddic.

11 DR. JORDAL:

12 So moved.

13 MS. MARTIN:

14 Second.

15 CHAIR CARDONE:

16 All those in favor? All those opposed?
17 Abstentions?

18 [The motion carried. Dr. Santiago opposed the
19 motion.]

20 ***

21 MS. WUCINSKI:

22 Agenda Item No. 22, I'll note that the
23 Board has directed the Board
24 Administrator to send a letter to Shana
25 Block regarding her education.

1 ***

2 MS. WUCINSKI:

3 I believe the Board would entertain a
4 motion to approve the education of
5 Seamus O'Connor.

6 DR. JORDAL:

7 So moved.

8 DR. CORBY:

9 Second.

10 CHAIR CARDONE:

11 All those in favor? All those opposed?
12 Abstentions?

13 [The motion carried. Dr. Santiago opposed the
14 motion.]

15 ***

16 MS. WUCINSKI:

17 Agenda No. 24 I'll note that the Board
18 has directed the Board Administrator to
19 send a letter to Stephanie Robinson
20 regarding her education.

21 ***

22 MS. WUCINSKI:

23 Agenda No. 25, I believe the Board would
24 entertain a motion to approve the
25 supervised clinical experience of

1 Annemarie Cristino.

2 DR. CORBY:

3 So moved.

4 DR. SANTIAGO:

5 Second.

6 CHAIR CARDONE:

7 All those in favor? All those opposed?

8 Abstentions?

9 [The motion carried unanimously.]

10 ***

11 MS. WUCINSKI:

12 Agenda No. 26 I'll note that the Board
13 has directed the Board Administrator to
14 send a letter to Annette Kolski-Andreaco
15 regarding her supervised clinical
16 experience and examination.

17 ***

18 MS. WUCINSKI:

19 Agenda No. 27, I believe the Board would
20 entertain a motion to approve the
21 supervised clinical experience hours for
22 Melissa Donohue.

23 DR. CORBY:

24 So moved.

25 DR. SANTIAGO:

1 Second.

2 CHAIR CARDONE:

3 All those in favor? All those opposed?

4 Abstentions?

5 [The motion carried unanimously.]

6 ***

7 MS. WUCINSKI:

8 I believe the Board would entertain a
9 motion to approve the application of
10 Gift of Life Family House as a Pre-
11 Approved Provider.

12 DR. JORDAL:

13 So moved.

14 MS. MARTIN:

15 Second.

16 CHAIR CARDONE:

17 All those in favor? All those opposed?

18 Abstentions?

19 [The motion carried unanimously.]

20 ***

21 MS. WUCINSKI:

22 Agenda No. 29 I'll note that the Board
23 has directed the Board Administrator to
24 send a letter to Maritza Ondina Sakic
25 regarding her education and examination.

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And Agenda Item No. 31 I'll note that the Board has directed the Board Administrator to send a letter to Kristine Schultz, LCSW, regarding her supervision she provided.

And at Agenda Item No. 32 I'll note that the Board has directed the Board Administrator to send a letter to NBCC regarding a request for review of a transcript.

And finally, I believe the Board would entertain a motion to approve the Application for a License by Examination to Practice Social Work and to take the ASWB Master's Examination in the case of Melissa Bonilla, Case No. 19-69-009607.

DR. CORBY:

So moved.

MS. MARTIN:

Second.

CHAIR CARDONE:

All those in favor? All those opposed?
Abstentions?

[The motion carried. Dr. Santiago opposed the

1 motion.]

2

3 Report of Board Chairperson (Continued)

4 [Renee J. Cardone, MSW, LCSW, Chairperson, inquired
5 when the supervision regulations would be discussed.
6 Ms. Wucinski noted the Board would have further
7 discussion in the future.

8 It was noted that at the AMFTRB there was
9 discussion regarding how to assess competency of a
10 supervisor, that many states determine it by
11 licensure. It was further noted that per the ACS
12 Credential the majority of those who have the
13 licensure are social workers. There was further
14 discussion regarding supportive data related to what
15 makes a competent supervisor. It was stated that 17
16 states recognize the approved clinical supervisor
17 credential from NBCC, CCE. It was stated the
18 regulations Ms. Montgomery has will be sent to the
19 Board for review, after which a meeting will be held
20 regarding the language prior to the next Board meeting
21 on November 22, 2019, at 8:30 a.m. A separate
22 committee meeting would then be held regarding the
23 supervisory requirements.

24 Board members held a discussion regarding the
25 process for review of continuing education

1 applications and developing a more equitable process
2 for Board members. It was suggested that reviews be
3 completed on a rotational basis.]

4 ***

5 Report of Other Board Members

6 [Ms. Painter expressed a concern that the September 8,
7 2020 Board meeting being held the day after Labor Day
8 would be a problem for those who have to travel to the
9 meeting the day before.

10 Dr. Corby and Dr. Jordal attended the recent
11 AMFTRB (Association for Marriage and Family Therapy
12 Regulatory Board) conference and reported on some of
13 the topics of discussion. Dr. Corby learned that it
14 was mentioned that the Institute for Justice was
15 taking on cases for free dealing with deregulation
16 matters. Dr. Corby noted how to assess competency of
17 supervisor and tele therapy was also discussed.
18 Counsel noted there are currently several therapy
19 bills and would provide that information to Board
20 members.

21 Dr. Corby also learned that VA providers do not
22 have to be licensed in different states. She reported
23 that trainings are being held to help understand
24 licensure and supervision. She suggested that the
25 Board receive training in the matter. It was noted

1 that other Boards are holding conferences where
2 members can interact with potential applicants and
3 licensees, as well as educational institutions. Dr.
4 Corby suggested that this board look into doing
5 similar things. Some discussion ensued with agreement
6 that further discussion regarding these matters would
7 take place at a future meeting.

8 Dr. Corby emphasized the need for clear policy
9 and standardized practices and guidelines for denying
10 licenses. She also commented that Boards were
11 encouraged to make sure that actual discussions during
12 meetings be included in the minutes. Dr. Corby
13 reported that for the AMFTRB licensure examination,
14 the test centers would be changing back to Prometric
15 Testing and that examination questions would be
16 reduced from 200 questions to 180 questions. Dr.
17 Corby clarified that codes given to examinees is their
18 permanent code for every time the examination is
19 taken.

20 Dr. Corby noted the AMFTRB decided years ago that
21 a person who fails the exam three times in a year
22 cannot take the exam for another 12 months. States
23 are encouraged to make regulations regarding that.]

24 ***

25 Correspondence

1 Other

2 [The AMFTRB requested that the Board review the
3 Resolutions of its Board of Directors and to adopt its
4 policy regarding retaking of the exam after three
5 failures. There was further discussion regarding the
6 matter.

7 Board members held a discussion regarding an
8 email from ASWB concerning a letter received from the
9 VA (US Department of Veteran's Affairs) Jennifer
10 Henkel, LCSW, CAE, with regard to a plan to amend
11 telehealth regulations.

12 Members were thanked for reading 1,400 agenda
13 pages in preparation of today's meeting.]

14 ***

15 [There being no further business, the State Board of
16 Social Workers, Marriage and Family Therapists, and
17 Professional Counselors Meeting adjourned at
18 3:46 p.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors meeting.



Evan Bingaman,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF SOCIAL WORKERS,
MARRIAGE AND FAMILY THERAPISTS,
AND PROFESSIONAL COUNSELORS
REFERENCE INDEX

September 24, 2019

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11	9:32	Official Call to Order
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13	9:32	Introduction of Board/Audience Members
14		
15	9:36	Approval of Minutes
16		
17	9:37	Report of Prosecutorial Division
18		
19	9:49	Report of Board Counsel
20		
21	10:50	Report of Regulatory Counsel
22		
23	10:52	Review of Applications
24		
25	10:53	Report of Board Chairperson
26		
27	11:03	Recess
28	11:12	Return to Open Session
29		
30	11:12	Formal Hearing - Melissa Bonilla
31		
32	11:53	Executive Session
33	2:51	Return to Open Session
34		
35	2:51	Motions
36		
37	3:01	Report of Board Chairperson (Continued)
38		
39	3:21	Report from Other Board Members
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41	3:28	Report of Board Administrator
42		
43	3:38	Correspondence
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45	3:46	Adjournment
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